

**KENTUCKY BOARD OF SPEECH-LANGUAGE
PATHOLOGY AND AUDIOLOGY
MINUTES
April 8, 2014**

The Board Meeting of the Kentucky Board of Speech-Language Pathology and Audiology was held at the Office of Occupations and Professions, 911 Leawood Drive Frankfort, Kentucky on April 8, 2014.

MEMBERS PRESENT

Jennifer Shinn-Pettyjohn, Audiologist
George Purvis, Audiologist
Deanna L. Frazier, Audiologist
Jan J. Weisberg, Otolaryngologist
Allison Pack, SLP
Richard Dressler, SLP
Robin Harris, SLP – Board Chair
Lynda Bracken, Citizen at Large

OCCUPATIONS AND PROFESSIONS STAFF

Marcia Egbert, Board Administrator
Gordon Slone, Executive Director
Gerald Lang, IT

BOARD ATTORNEY

Jim Grawe (replacing Michael West)

Call to Order

The meeting was called to order at 1:00 p.m. Introductions of Board Members, new Board Member, new IT person for O&P, and Jim Grawe were made. Mr. Grawe informed the Board that Michael West has taken a position with Environment and Energy Cabinet and would no longer be representing the Speech-Language Pathology and Audiology Board. Mr. West's position has been posted and it will be filled as soon as possible.

Swearing in of New Board Member

Notary Carolyn Benedict swore in Jennifer Shinn-Pettyjohn as a new Board member representing Audiology.

Election of Officer – Board Chair

Richard Dressler nominated George Purvis who declined the nomination. George Purvis nominated Richard Dressler who also declined the nomination. Richard Dressler nominated Robin Harris. Deanna Frazier seconded the nomination and nominations ceased. George Purvis made the motion that Ms. Harris be elected by acclamation. Richard Dressler seconded the motion. The motion passed unanimously.

Minutes

A motion was made by George Purvis to approve the minutes of March 11, 2014 as submitted. The motion was seconded by Richard Dressler. Motion carried unanimously.

Board Monthly Financial Report

The FY14 Monthly Financial Report for July 1, 2013 through March 31, 2014 was reviewed. Several clarifications were made for the benefit of George Purvis and the new Board member. No further action taken.

Licensure Status Report

The Licensure Status Report was reviewed by the Board. No further action was taken.

O&P Report

Executive Director Gordon Slone attended the meeting and reported for the Office of O&P. Mr. Slone presented the Memorandum of Agreement to be reviewed and approved by the Board. The MOA process was instituted for the last biennial budget and the MOA merely recites the services provided by the Office of Occupations and Professions to the board, and the administrative fee that the SLP/A board will pay for the next biennium, FY 15-16. There were no changes. George Purvis made a motion to accept the MOA for FY 15-16. Jennifer Shinn-Pettyjohn seconded the motion. The motion was approved unanimously by the Board. Board Chair Robin Harris signed it on behalf of the Board.

Attorney Report

Mr. Grawe reported that there are no ongoing administrative actions at this time. Ms. Egbert stated that the Review Committee reviewed the appeals received and that they have been approved by the Review Committee and will be reflected in the Application Review.

The Board discussed the Mailing List Request response that Mr. West included in the meeting packets. This led to further discussion in regard to Open Records Requests. Mr. Grawe and Mr. Slone explained the Open Records Requests to new Board member, Jennifer Shinn-Pettyjohn. During the discussion, Board Members asked how many Mailing Lists were requested per month. Ms. Egbert responded that it varies but sometimes they get up to 10 a month. She stated that there was a fee of \$15 for each list requested. The Board thought that was an extremely low fee and asked Mr. Grawe if that fee could be increased. He responded that you can charge more for commercial lists. He will look into this and report back at the next meeting.

Ms. Frazier asked Mr. Grawe to explain the chain of command as far as the attorney for the Board. Mr. Grawe explained that he is from the Attorney General's Office and provides legal services for the Board. He is not the attorney for the Office of Occupations and Professions. They have legal representation from the Public Protection Cabinet. Mr. Slone also confirmed Mr. Grawe's explanation.

Old Business

The Board reviewed the responses sent after the last Board meeting.

- a. E-Mail to Jennifer Moore RE: New Provider Types for KY Medicaid Expansion Notification – Ms. Moore forwarded to someone else to answer but they never contacted Ms. Olson. Ms. Harris asked that all the information we have on this subject be sent to her and she will follow-up on it. Ms. Egbert will send her what we have.
- b. Response to Jennifer Bailey from the Board – RE: Filing a complaint against the KY First Steps Early Intervention Program. No further action taken.
- c. Resonse to e-mail from Alicia Sneed, Director of Legal Services, Education Professionals Standards Board – RE: Changes in Teacher Certification and how it could affect Speech-Language Pathologists in the school setting. No further action taken.

- d. The work session scheduled for after the last meeting was cancelled. We were informed that an RFP would have to be done before we can pay someone to facilitate the meeting. Ms. Egbert will notify the Fiscal Department.

New Business

- a. The NCSB Call for Nominations were discussed. George Purvis made a motion that the Board submit the name of Kerrilyn Phillips for the office of President-Elect. Richard Dressler seconded the motion. The motion passed unanimously. George Purvis informed the Board that he is up for nomination for the Board of Directors and asked the Board for their continued support for him in the upcoming three years if he were to be elected. Allison Pack made a motion to continue to support George Purvis if elected and to submit his name for one of the vacancies on the Board. Jennifer Shinn-Pettyjohn seconded the motion. The motion carried unanimously.
- b. The Board discussed an e-mail from Julie Brooks RE: Credentials of one of First Steps Program contracted providers who is not fully licensed as an SLP but is using that credential. The Board does not feel that this is a licensure issue and suggested that she be referred to ASHA to see if she is certified. Richard Dressler will respond to her and get approval from the Board attorney before sending.
- c. New Praxis Exam information. The changes are to take place in September of 2014. Ms. Egbert was instructed to put this information in the Archives as the Board would probably need to refer to it in September.
- d. Richard Dressler made a motion to request that an RFP be submitted for a work session facilitator for an upcoming work session to create a strategic plan for the Board. George Purvis seconded the motion. The motion passed unanimously.
- e. An e-mail received from T.W. who sent in a late inactive renewal was discussed. Ms. Egbert asked the Board to clarify whether inactive status renewals that were submitted late had to pay the late fee or not. There were several that had been submitted after January 31, 2014 and she had not charged a late fee. The licensee in question today had received a cease and desist letter for not renewing. After receiving the cease and desist letter she sent in the renewal and \$20 fee on March 13, 2014 stating that she had gotten a letter earlier in the year which said that a licensee could stay on inactive for six years and she thought she did not have to renew until that six years was up. Ms. Egbert needs clarification on how to handle the one received on March 13 and how to handle this situation in the future. The Board instructed Ms. Egbert to approve the inactive renewal with no late fee and send the licensee a stern letter on adhering to the statutes and regulations in regard to renewals. Ms. Egbert is to add this topic to the agenda for the work session being planned for later this summer.
- f. A thank you and a survey request was received in regard to the 2014 KSHA Conference. Ms. Egbert forwarded the survey to Ms. Anne Olson, who was the Board Chair at the time of the Conference and who manned the board's booth, to be completed. George Purvis questioned whether or not the Board should have a booth next year as he manned the booth one day and only had 3-4 people stop by. This topic was tabled until next year.

- g. Richard Dressler made a motion to purchase a plaque to be sent to Anne Olson to thank her for her service to the Board. Lynda Bracken seconded the motion. The motion carried unanimously. Ms. Egbert will have fiscal order the plaque.
- h. An e-mail received from Christine E. Ogden asked if there were any laws and regulations that address Audiology Assistants. Ms. Egbert was instructed to respond to Ms. Ogden that there were no laws or guidelines regarding Audiology Assistants within the Speech Language-Pathology and Audiology Boards Statutes and Regulations.

Complaint Committee Report

George Purvis reported the following recommendations from the Complaint Committee:

- a. 13-002 – Ongoing
- b. 2013-006 – Subpoena issued to named individual on recommendation of Board Attorney
- c. 2013-007 – Ongoing
- d. 2014-002 – (Additional information received after dismissal.) Refer to Board Attorney for review.

Allison Pack seconded the recommendations and it was approved unanimously.

Application Review

The Applications Review Committee met at 10:00 a.m. George Purvis made a motion, seconded by Lynda Bracken to approve recommendations made from today's committee meeting of the following applicants in the appropriate areas and for all audited and online renewals approved since the last Board meeting. The motion carried unanimously.

SPEECH- LANGUAGE PATHOLOGY INTERIM – *Alishia Jane Friesel*

SPEECH- LANGUAGE PATHOLOGY INTERIM – EXTENSION REQUEST – *Martha Rowe*

SPEECH- LANGUAGE PATHOLOGY – INTERIM – CHANGE IN SUPERVISION/ PPE – *Martha Rowe*

SPEECH-LANGUAGE PATHOLOGY ASSISTANT – *None*

SPEECH-LANGUAGE PATHOLOGY – *Megan E. Andrasik, Kelly R. Clements, Marissa B. Coffers, Mary Katherine Dally, Stephanie Ann Isbell, Anna E. Long, Pamela McMichael, Amy Katherine Mosier, Andrea Narang, Tisha Gay Pierce, Julie A. Plat, Adrienne C. Reuter, Kelsey Scott, Amanda M. Thomas, Doreen A. Tierney, Katherine Marie Walton Wallace, Brittany Kay White, Mary Whittenburg, Teresa Wilson*

SPEECH-LANGUAGE PATHOLOGY – DEFERRED – *Leslie Engle Salisbury*

SPEECH-LANGUAGE PATHOLOGY – TERMINATED – *Jennifer McCormick*

SPEECH-LANGUAGE PATHOLOGY REINSTATEMENTS: *Kristy Bosse, Shawn Elam Foley, Courtney Neville*

AUDIOLOGY – *None*

RENEWAL APPEALS APPROVED: *Anne Eddins, Megan Bramel, Jaclyn Gross, Cyndi Settles, Wendy Dykes*

CONTINUING EDUCATION: *Approval of CEU's. The approved CEU's and number of hours will be posted on the Board website at <http://slp.ky.gov> under Resources/Continuing Education.*

Travel and Per Diem

Richard Dressler made a motion to approve payment of travel expenses and per diem compensation to eligible members in attendance at today's meeting. The motion was seconded by Jennifer Shinn-Pettyjohn. The motion carried unanimously.

Next Meeting

The next Board meeting will be held on May 13, 2014 at 1:00 p.m. at the Occupations and Professions Office, 911 Leawood Drive, Frankfort, KY 40601. Reviews will be held beginning at 10:00 A.M.

Adjournment

Richard Dressler made a motion to adjourn seconded by Jan Weisberg. The Board Meeting was adjourned by Chair Robin Harris at 2:45 p.m.

Respectfully Submitted,

Marcia Egbert
Board Administrator

Annual Calendar Activities

January – Extra Board Meeting at end of month to review audited renewals

February – Letter for those who have not renewed by January 31st

March - Cease and Desist letters to those that did not renew

- Denial letters to those that are pending

- KSHA

Summer – KAA

August – Discuss any changes to the renewal letter

September – Approve and finalize changes to renewal letter

October – Mail Renewal Letters at end of month

November – Postcard or E-Mail Reminder

December – E-Mail or Postcard Reminder (opposite of November)

TOPICS FOR WORK SESSION:

1. Question as to whether or not the Board should have a booth at the KSHA Conference in 2015
2. New Strategic Plan
3. Late fees for Renewals of licensees on inactive status