

**KENTUCKY BOARD OF SPEECH-LANGUAGE
PATHOLOGY AND AUDIOLOGY
MINUTES
March 12, 2013**

The Board Meeting of the Kentucky Board of Speech-Language Pathology and Audiology was held at the Office of Occupations and Professions, 911 Leawood Drive Frankfort, Kentucky on March 12, 2013.

MEMBERS PRESENT

Robin L. Harris, SLP
Heather Johnson, SLP
George Purvis, Audiologist
Richard Dressler, SLP
Jan J. Weisberg, Otolaryngologist
Anne Olson, Chair, Audiologist

**OCCUPATIONS AND PROFESSIONS
STAFF**

Marcia Egbert, Board Administrator

BOARD ATTORNEY

Michael West

MEMBERS ABSENT

Deanna L. Frazier, Audiologist
Lewis Sargent, Citizen at Large

Call to Order

Chair Ann Olson called the meeting to order at 1:00 p.m.

Minutes

A motion was made by Richard Dressler to approve the minutes of February 12, 2013 with corrections. The motion was seconded by Jan Weisberg. Motion carried.

Board Monthly Financial Report

The Financial Report for July 1, 2012 through January 31, 2013 was reviewed. No action taken.

Licensure Status Report

The Licensure Status Report was reviewed. Anne Olson asked if we could start printing the packets for the Board meetings 2-sided. Ms. Egbert said she would be happy to copy future packets 2-sided. No further action was taken.

O & P Report

Marcia Egbert reported the following:

Ms. Diana Jarboe joined O&P as Board Administrator Friday, March 1, 2013. Her supervisor and a team of Board Administrators will work with her to ensure a smooth transition.

The Resource Management Analyst II position register was posted February 26, 2013. It has closed and O & P is in the process of filling that position. In the interim Susan Ellis, Section Supervisor will continue to assist boards and staff with website and other IT related matters as she can.

Executive Director Courtney will begin maternity leave around the middle of this month. She plans to return in early May. During her absence both supervisors, Susan Ellis and Debra Day, will help cover her duties. Board members may direct questions to them in her absence.

In February the Commonwealth Office of Technology (COT) completed the quick fixes on the database. The quick fixes included "tabbing" especially with browsers such as Safari or when using an iPad, encrypting the social security numbers that were previously displayed in the browser during license renewal, enhancing search results for license verification and removing the Homeland Security information from the site.

COT has secured and activated the development server. Their team of architects and developers will now work toward the data model for the current/future O&P database. Once we have filled the Resource Management Analyst position, O & P will begin assisting with prioritizing the order of updated applications.

The Office of the Attorney General has offered to conduct Open Meetings training to boards on a day that is agreeable to the majority of those interested. Ms. Egbert asked if anyone from the SLP/A Board would like to attend. The consensus of Board is that they would have two or three representatives attend.

The Kentucky General Assembly is scheduled for Sine Die on March 26, 2013.

Chair Olson stated that the Board appreciates the update on the status of the database and that the Board understands that this is a huge undertaking and would take approximately a year to a year and a half to complete.

Ms. Egbert reported that a request for change of address letters and forms for expired forwarding addresses returned to the Board office dated March 8, 2013 were sent to approximately 36 licensees. Due to an error, the wrong letter was attached and these licensees received Cease and Desist letters in place of the change of address letter. The error was realized and all of those licensees received phone calls to both home and work numbers and a letter sent explaining that the mistake had occurred. Ms. Egbert apologized to the Board for the error.

Attorney's Report

Michael West stated that the new regulations are in effect now. He reminded Ms. Egbert to watch for the final changes to be made on the LRC website so that the website laws and regulations could be updated.

Mr. West had nothing to report on ongoing cases.

Mr. West stated that the Ethics presentation that he and Ms. Sarah Rosenthal did at KSHA went well. Well over 200 licensees attended. Ms. Olson stated that the feedback Board members received at the conference were excellent.

Ms. Olson asked Mr. West what action the Board could take if licensees in the 2014 renewal cycle did not submit the Ethics, since this will be new to them. Discussion followed on how to remind licensees and be sure that everyone is aware. Ms. Olson said she would prepare a reminder letter that would go out in October to the licensees reminding them about the ethics. Ms. Egbert stated that she has it on her calendar to send out renewal reminder postcards/letters at the end of October and e-mail blast reminders in November, December and January. Board Members asked Ms. Egbert if it would be possible to put a space on the Online Renewal where the licensee can indicate the Ethics they are submitting. Ms. Egbert said that she would check with Susan Ellis and see if that would be possible. Ms. Egbert also stated that she could put reminder announcements on the homepage of the website as needed. Ms. Olson asked that we put the letter dated February 8, 2013 that was sent to licensees regarding ethics on the homepage of the website. Ms. Egbert will submit it to Ms. Ellis to add it to the homepage.

Michael West asked the Board if they would be willing to pay 1/3 of the cost of travel and per diem for him to attend the FARB Convention in October of 2013. George Purvis made a motion to pay the travel and per diem for Mr. West to attend the FARB Convention in October. Robin Harris seconded the motion. The motion carried unanimously.

Old Business

The Board discussed general renewal problems/waivers/online renewals. Ms. Egbert stated that she has approximately 100 cease and desist letters that will be going out this week due to non-renewal. They have already been terminated in the database.

Ms. Olson asked Ms. Egbert to check on the payment of the speaker fee in the amount of \$300 for Sarah Rosenthal for her part of the Ethics training that was provided at KSHA and approved at the last meeting. Ms. Egbert will check with the Fiscal Department to be sure this was done.

The National Council of State Boards of Examiners for Speech-Language Pathology and Audiology (NCSB) invoice in the amount of \$400 for the annual dues for the SLP/A Board has been paid

Goals and Timelines were reviewed.

- Create, post and maintain frequently asked questions (FAQ) and answers: Ongoing. Ms. Egbert to send current list to Mr. West for review. Will be posted online in March, 2013. Updates will be made monthly,
- Develop and Maintain an Easily Accessible Archive of Board Decisions: Completed. Updates to be added as received.

- Develop and submit Regulations for Telehealth Practice: Completed 2/2013. Will continue to communicate with licensees regarding changes in requirements.
- Develop and Implement a Plan for Communication Using Technology: IT working with creating e-mail blast. Ms. Harris is investigating Facebook pages for other states. Only found two. Renewal reminders are ongoing. Richard Dressler is continuing talks with radio stations in western Kentucky and Western Kentucky University Campus about airing the PSA announcements that were created previously. This process will need to go through O & P's Executive Director Bourne and the Cabinet before proceeding. Mr. Dressler will follow-up at the next meeting. Robin Harris suggested we target May, which is Speech and Hearing Month, with the PSA's.
- Develop and Distribute Materials for Student Training: Ms. Olson completed the Powerpoint presentation for student education and will send it to Mr. West for review. Once approved the presentation will be sent to program directors and posted on Board website.
- Develop and Implement Regulations Requiring Continuing Education in Ethics: Drafts for legislative review were submitted to LRC in December of 2012. They were approved and submitted and delivered at a presentation at KSHA in March of 2013. A list of on-line offerings in ethics will be posted on the Board website.

Archive Issues are ongoing.

Frequently Asked Questions will be sent to Mr. West for review. Once approved, they will be sent to Susan Ellis to be posted on the SLP/A website homepage.

New Business

George Purvis made a motion to send a plaque to Bettyruth Bruington for her many years of service while serving on the Board for the past 12 years as a Citizen at Large. Her current appointment terminated on March 6, 2013. Heather Johnson seconded the motion. The motion carried unanimously. Ms. Egbert will verify the number of years Ms. Bruington served on the Board and will have the plaque ordered to be sent to her.

Ms. Egbert was asked by the Fiscal Department to see if the Board would like to extend the Investigative Service Contract with the Kentucky Board of Physical Therapy for the period of July 1, 2013 through June 30, 2014. Richard Dressler made a motion to extend the contract. George Purvis seconded the motion. The motion passed unanimously.

Ms. Egbert informed the Board that she had received the Citizen Advocacy Center – Public Outreach Meeting and Program Announcement for review for those that are interested.

Complaint Committee Report

The Complaint Committee made the following recommendations for the Boards approval:

- a. 12-006 – Ongoing

- b. 13-001 – Ongoing – Authorize an Investigation
- c. 13-002 – Ongoing – Authorize an Investigation
- d. Status of DA Issue – Ongoing

Richard Dressler seconded the recommendation. The motion carried unanimously.

Application Review

The Applications Review Committee met at 10:00 a.m. Heather Johnson made a motion, seconded by George Purvis to approve recommendations made from today's committee meeting of the following applicants in the appropriate area including ratification of online renewals. The motion carried unanimously.

SPEECH- LANGUAGE PATHOLOGY INTERIM – *Stacie Marable, Emily Stanley*

SPEECH- LANGUAGE PATHOLOGY INTERIM – CHANGE IN SUPERVISION/PPE –
DeAndra Russ

SPEECH- LANGUAGE PATHOLOGY INTERIM – EXTENSION – *Micha Lachole Hobbs, Ryan Scott Husak*

SPEECH- LANGUAGE PATHOLOGY ASSISTANT – CHANGE IN SUPERVISION/PPE –
Lisa Spurlock

SPEECH-LANGUAGE PATHOLOGY – *Karen Board Alexander, Laura Elizabeth Anderson, Rebecca Marie Marrow Heist, Ashley Dawn McMillan, Kim M. Swett, Elizabeth A. Waters, Amy Zeller*

SPEECH-LANGUAGE PATHOLOGY REINSTATMENTS – *Lori Barker, Heather A. Elza, Brandy Dawn Givan, Elizabeth Wilhoit*

AUDIOLOGY – *Lindsay M. Bondurant*

RENEWAL – AUDITS APPROVED: *Daena Wilds, Jennifer Johnston, Susan Kelly, Emilie Archer, Tatjana Mijac*

ONLINE RENEWALS – SLP – *2/12/2013 thru 3/11/2013 – See attached list.*

ONLINE RENEWALS – AUDIOLOGIST – *2/12/2013 thru 3/11/2013 – See attached list.*

ONLINE RENEWALS – SLP ASSISTANTS – *2/12/2013 thru 3/11/2013 – See attached list.*

CEASE AND DESIST LETTERS TO BE SENT: *See attached list.*

CONTINUING EDUCATION: *Approval of CEU's. The approved number of hours will be posted on the Board website at <http://slp.ky.gov> under Resources/Continuing Education.*

Travel and Per Diem

A motion was made by Richard Dressler and seconded by Heather Johnson to approve payment of travel expenses and per diem compensation to eligible members in attendance at today's meeting. The motion carried unanimously.

Next Meeting

The next Board meeting will be held on April 9, 2013 at 1:00 p.m. at the Occupations and Professions Office, 911 Leawood Drive, Frankfort, KY 40601.

Adjournment

The Board Meeting was adjourned by Chair Anne Olson at 2:26 p.m.

Respectfully Submitted:

Marcia Egbert