

**KENTUCKY BOARD OF SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY  
MINUTES  
February 23, 2010**

A Special Board Meeting of the Kentucky Board of Speech-Language Pathology and Audiology was held at the Office of Occupations and Professions 911 Leewood Drive Frankfort, Kentucky on February 23, 2010.

**MEMBERS PRESENT**

Kellie Ellis, Chairman  
Bridget Stanfield, SLP  
Anne Olson, Audiologist  
Heather Johnson, SLP  
Bettyruth Bruington, Citizen-at-Large  
Dr. Kevin Kavanagh, Otolaryngologist  
Dr. Victoria Graff, Audiologist

**OCCUPATIONS AND PROFESSIONS STAFF**

Frances Short, Executive Director  
David Garr, Deputy Executive Director  
Adriana Lang, Board Administrator

**OTHERS PRESENT**

Michael West, Attorney

**MEMBERS ABSENT**

Dr. George Purvis, Audiologist

**Call to Order**

Ms. Ellis called the meeting to order at 11:45 a.m.

**Minutes**

A motion was made by Ms. Olson to approve the minutes as amended of the regular scheduled Board Meeting on January 12, 2010. The motion, seconded by Dr. Graff, carried.

**Election of Officers**

Ms. Olson nominated Dr. Graff as Vice-Chairman of the Board. Ms. Johnson seconded the nomination. Ms. Olson made a motion to close the nomination by acclamation. Ms. Johnson seconded the motion. Motion carried.

**Financial Statement**

The Board asked the Executive Director to provide a more detailed clarification on the new administrative fees and new formula for the fiscal year of 2011. Ms. Short stated that the new formula applies to all boards under the Office of Occupations and Professions. She also explained that based on the new formula the administrative fee includes the processing fee as well, and it cost \$35.00 per licensee. Ms. Ellis expressed concerns regarding the new formula and the administrative fee increase. The Board asked Ms. Short if it is possible for her to get a spreadsheet with detail explanation regarding the new fee base and administrative fees for all boards under the office of Occupations and Professions. Ms. Short stated that would look into that matter and would bring a response to the next scheduled meeting. Ms. Ellis stated that since this will be a significant fee increase to the board, she would like Ms. Short to bring something in writing justifying the new formula and fees increase, and requested Susan Ellis to attend the next schedule board meeting to explain financial projections and the financial formula for all Boards. Ms Short provided a detailed explanation on the financial statement. Ms. Short stated that she was going to bring a report to the next scheduled meeting and that she would ask Susan Ellis to attend the meeting as well.

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### **Financial Statement Continued**

The Financial Statement for July 1, 2009 through January 31, 2010 was presented to the Board for review and discussion. Ms. Stanfield made a motion to approve the Financial Statement as presented. The motion, seconded by Ms. Bruington, carried.

### **Licensure Status Report**

The Board reviewed the licensure status report as of February 23, 2010.

### **Director's Report**

- 1) Ms. Short informed the Board that there were incorrect old language on the new KAR 201 17:030 Section 2 (b); however, the Legislative Research Commission (LRC) is aware of the mistake and they will correct new regulation online by mid March 2010.

### **Complaint Committee Report**

The Complaint Committee met at 10:30 a.m. Ms. Ellis recused herself from complaint 10-001 and left the complaint room.

During the Board meeting, Ms. Ellis asked Mr. West to advise the Board how to respond to any member of the public or licensee if they approach members of the Board outside of a Board meeting to inquire about pending complaints. Mr. West advised the Board not to discuss any complaints with anyone, and if anyone approaches them with questions, to let them know that they cannot discuss the case and refer them to the complaint regulations and the complaint committee.

Ms. Johnson made a motion to approve the recommendations from the Complaint Committee. The motion seconded by Ms. Olson, carried.

- 09-005- Ongoing.
- 10-001- Ongoing.
- 10-002- Ongoing.

### **Old Business**

The Board reviewed and responded to an e-mail regarding questions regarding new regulations as follows:

- 1) The fee to reactivate a inactive license is \$100.00, the licensee must complete a renewal form.
- 2) Provide 30 hours of continuing education is required for license reactivation
- 3) The reinstatement fee is \$250.00.
- 4) For reinstatements and reactivations without continuing education, an extension of 12 months to complete 30 hours continuing education hours.
- 5) Continuing education is not required for licensees that hold inactive status.
- 6) A licensee can keep an inactive status six years, after six years they must reactivate or the license will be terminated.

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### **Old Business Continued**

- 1) For licenses that currently hold an inactive license, the beginning of their six years will be 1/31/2010.

The Board discussed Terri New's case. Ms. Johnson made a motion for Mr. West to send Ms. New a letter ordering her to appear before the next scheduled meeting and to bring to two additional hours of continuing education. The motion, seconded by Ms. Stanfield, carried.

The Board requested Ms. Lang to bring copies of the new laws and regulations to the Kentucky Speech and Hearing Association (KSHA) conference in Lexington Kentucky. Ms. Short advised the Board to order copies from Kinko's. Dr. Graff suggested that if the Board office has the available supplies, to print the booklets in house, otherwise to order them from Kinko's.

### **New Business**

The Board reviewed e-mails and a transcript from Kim Allen. The Board requested their administrator to send a response to Ms. Allen stating that based on her transcript she qualifies for the Speech Language Pathology Assistant Interim.

The Board reviewed e-mails from Sally Blanton regarding RTI Implementation and caseloads. Dr. Graff made a motion for Ms. Ellis to respond. The motion, seconded by Ms. Johnson, carried. Ms. Ellis stated that she was going to use a sample of a previous e-mail that she responded regarding the same matter. The Board further discussed the situation. Dr. Graff made a motion to create a Special Committee to work with conjunction with the Kentucky Department of Education (KDE) on the RTI and caseload issue. The motion, seconded by Ms. Bruington, carried. The Board nominated Ms. Ellis, Ms. Johnson and Ms. Stanfield as members of the new Special Committee. Ms. Ellis stated that she would contact KDE to inform them of the Board's decision.

The Board discussed and agreed that it is a Board policy that any member of the public that wishes to attend their Board Meetings and address the Board is required to notify their administrator and have their names listed on the agenda.

The Board reviewed e-mails from Mollie Thurman regarding online verification. Ms. Stanfield made a motion for Ms. Short to send a response to Ms. Thurman. The motion, seconded by Ms. Johnson, carried.

The Board reviewed a copy of the new laws and regulations booklet. Dr. Graff made a motion to make the necessary change to the new booklet to reflect the correct the KAR 201 17:030 Section 2 (b), and to place the new laws and regulations booklet online. The motion, seconded by Ms. Stanfield, carried.

The Board reviewed correspondence from Amy Caudillo regarding Mount St. Mary's College.

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### **New Business Continued**

The Board reviewed e-mails from Rhonda Miles regarding information listed on the old laws and regulations booklet. Ms. Ellis stated that she would respond to Ms. Miles and refer her to the new laws and regulations booklet.

The Board reviewed an e-mail from Ms. Baker requesting a refund for the late renewal fee. Ms. Johnson made a motion for their administrator to send a response to Ms. Baker informing her that her request for a refund is denied. The motion, seconded by Ms. Stanfield, carried.

The Board reviewed e-mails from Casey Carr regarding Praxis scores.

Ms. Ellis suggested for the Board to create a working folder for each Board member. Ms. Johnson made a motion for the Fiscal Section to order three ring binders and tab dividers for each member of the Board and one for the office. The motion, seconded by Ms. Bruington, carried.

Ms. Ellis requested staff members to add the reinstatement form to the next agenda for a review.

Ms. Ellis informed Ms. Short that based on the new inactive status regulation, the Board's database needs to have an additional field to reflect the inactive status expiration date, so the Board administrator would have the ability to make queries using the inactive status expiration date. Ms. Short stated that she would look into the matter and bring a report at next scheduled Board meeting.

### **Application Review**

The Applications Review Committee met at 8:30 a.m. Dr. Kavanagh made a motion, seconded by Ms. Johnson and carried, to approve recommendations made from today's meeting for the following applicants for licensure in the appropriate area:

AUDIOLOGY: *Shannon Michelle Brown.*

The Board deferred Daniel Moriarty to provide letters of good standing from Indiana and Florida and a copy of the current CCC letter from ASHA.

SPEECH- LANGUAGE PATHOLOGY: *Katherine Adkins, Mary Bradley, Kathleen Braverman, Kelly Brown, Casey Campbell, Jacie Dunn, Teresa Essex, Ashley Hatfield, Sara Horton, Ashley Ingran, Sarrab Mihok, Kyra Minichan, Kathryn Pottmeyer, Holly Pounders, Leigh Ann Roden, Emily Royalty, Nicole Slates, Rebecca Smith and Kayla Szczeblewski.*

SPEECH- LANGUAGE PATHOLOGY INTERIM: *Laura Anderson, Whitney Brumfield, Lindsay Graves, Lauren Hinton, Dana Howard, Ashley Murphy, Ashley Parsly, Stacy Phelps, Lacey Pritchard, Megan Pruett, Elizabeth Ross, Christina Saunier, Lauren Taylor and Carrie Uessler.*

SPEECH- LANGUAGE PATHOLOGY ASSISTANT INTERIM: *Amanda Roberts and Latisha Yates.*

SPEECH- LANGUAGE PATHOLOGY ASSISTANT: *Anna Spears.*

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**Application Review Continued**

EXTENSION: *Shasta Osborne and Tracy Wilson.*

REINSTATEMENTS: *Christine Hall-Brown, Brenda Stefanic.*

AUDIT RENEWALS: *Gerri Askins, Traci Bray, Barbara Biallas, Brandy Brown, Anne Habel, Tonya Holbrook, Jennifer Houk, Cate Kruth, Kimberly Mckenzie, Wendy Scott, Pamela Story, Melissa Weber and Mary Wilson.*

CHANGE IN PPE OR SUPERVISION: *Janene Buckles and Sharon Nichols.*

CONTINUING EDUCATION: Ms. Johnson made to approve recommendations made from today's meeting. The motion, seconded by Ms. Bruington, carried.

**Travel and Per Diem**

A motion was made by Ms. Olson and seconded by Ms. Johnson to approve payment of travel expenses and per diem compensation to eligible members in attendance at today's meeting.

**Adjournment**

Having no further items of discussion, a motion was made by Ms. Olson to adjourn the meeting. The motion, seconded by Ms. Johnson, carried. The meeting adjourned at 2:15 p.m.

**Approved**