

**KENTUCKY BOARD OF SPEECH-LANGUAGE
PATHOLOGY AND AUDIOLOGY
MINUTES
December 14, 2010**

The Board Meeting of the Kentucky Board of Speech-Language Pathology and Audiology was held at the Office of Occupations and Professions, 911 Leawood Drive Frankfort, Kentucky on December 14, 2010.

MEMBERS PRESENT

Bridget Stanfield, SLP
Dr. Victoria Graff, Audiologist
Heather Johnson, SLP
George Purvis, Audiologist
Anne Olson, Audiologist
Dr. Kevin Kavanagh, Otolaryngologist
Bettyruth Bruington, Citizen-at-Large

OTHERS PRESENT

Michael West, Attorney

OCCUPATIONS AND PROFESSIONS STAFF

David Garr, Deputy Executive Director
Marcia Egbert, Board Administrator

MEMBERS ABSENT

Kellie Ellis, Chair

Call to Order

Vice-Chair Victoria Graff called the meeting to order at 1:00 p.m. Chair Kellie Ellis, Chair was unable to attend.

Minutes

A motion was made by George Purvis to approve the minutes of the regularly scheduled Board Meeting held on November 9, 2010. The motion was seconded by Heather Johnson. The motion carried.

Financial Statement

The Financial Statement for July 1, 2010 through November 30, 2010 was presented to the Board for review and discussion.

The redacted statement dated 11/8/2010 from the Attorney General's Office was presented for review.

All reports were approved by the Board.

Licensure Status Report

- **December 13, 2010** – Reviewed and approved by the Board.

Director's Report

- Governor Beshear Memo – Conflict of Interest Disclosure Statement and Ethical Guidelines for Members of Executive Branch Boards and commission was discussed. It basically states that if you feel there is a conflict of interest you must recuse yourself and fill out the form that was attached to the memo and send it in.
- David Garr informed the Board that Frances Short's last day as Executive Director will be December 15, 2010. David Garr will be appointed as the Acting Executive Director.

Attorney's Report

- Complaint 10-001 was completed last month with an agreed order that was signed by Vice Chair Victoria Graff.
- Complaint 10-004 - Michael West drafted letters requesting more information.

Complaint Committee Report

- 10-001- Complete
- 10-004 – Ongoing – Tabled until next Board Meeting.

Old Business

- **Forms:** Marcia Egbert reported that Kellie Ellis reported to her prior to the meeting that she will have all the forms ready for review at the January Board Meeting. The Board asked that the forms be sent to them prior to the meeting so they would have time to review them and make any changes.
- **Listening Device for Meetings:** David Garr talked with Jeff Boler. They will order the device.
- **Response to Ms. Holland – SLP- Supplemental Reading Question –** Tabled until next meeting. Kellie Ellis was to report.
- **Letter from Charlotte Roach – Terminated License –** Copy included in packet of response letter that Marcia Egbert wrote and sent to Ms. Roach requesting her to submit a Change in Supervision Form for her current job and for her to submit a job description of her current position as a Hearing Impaired Consultant so the Board could verify that she is acting as an SLP Assistant. Marcia Egbert reported that nothing has been received from Ms. Roach. Heather Johnson moved that Marcia Egbert write another letter to Ms. Roach requesting a response to the first letter and for her to submit her completed PPE and a description of her job to the Board within the next two weeks. She is to CC Whitney J. Mouser who is Ms. Roach's supervisor. She is also to respond to Ms. Mouser with clarification of requirements for Part-time SLPA's and CC Ms. Roach. Anne Olson seconded the motion. The motion carried.

New Business

- **Meeting with Kentucky Board of Speech Language Pathology and Audiology and Larry Taylor, Director, Division of Learning Services.** – No meeting was scheduled per Bridget Stanfield. Kellie Ellis is still trying to set up that meeting. Tabled to next meeting.
- **Discussion regarding correspondence with licensees that were audited** – The Board discussed different options on how to handle audits in the future. It was suggested that we send out the audits with a cover letter explaining the audit and have the renewal application for those that are to be audited in a different color. It was also suggested to put a red postcard in with the audit application explaining they were being audited with information on how to fulfill the audit requirements. Anne Olson moved that we look closer to the audit situation next year and have Marcia Egbert come back with some options on how to distinguish between audited and regular renewals at our March meeting. Bettyruth Bruington seconded the motion. The motion carried.
- **Discussion regarding using SLP at the end of someone’s signature if that person is on inactive status** – Discussion followed on how the Board should handle the situation. It was decided that unless the Board received a complaint that someone was actually portraying themselves as and SLP and was working as an SLP and they were not actively licensed, then the Board would take action.
- **E-Mail from Mary Carmelita Johnson – Question on billing for Medicaid in the schools** – Discussion followed. Bridget Stanfield moved that Marcia Egbert write a letter to Ms. Johnson in regard to renewal of her license and the requirements by Medicaid billing. George Purvis seconded. Motion carried.
- **E-Mail for Whitney J. Mouser – Clarification of Requirements for Part-time SLPA** – This e-mail was discussed previously in Old Business in regard to Ms. Roach’s request and Marcia Egbert will write her a letter responding to her question.
- **Schedule make-up days for meetings that are cancelled by bad weather for January and February** – Discussion of bad weather and cancellation of meetings was discussed. Heather Johnson moved to schedule January 18, 2011 and February 15, 2011 as make-up days if our regular meeting is cancelled due to inclement weather. Anne Olson seconded. The motion carried. Marcia Egbert to have Jeff Boler put on website.

Application Review

The Applications Review Committee met at 10:00 a.m. Anne Olson made a motion, seconded by Bridget Stanfield to approve recommendations made from today’s committee meeting for the following applicants for licensure in the appropriate area. The motion carried:

SPEECH- LANGUAGE PATHOLOGY INTERIM: *Hannah Rogers, Lindsey Gayheart*

SPEECH- LANGUAGE PATHOLOGY: *Judith Askins, Vander Fields, Maureen Helt, Minda Kohner-Coogle, Whitney Roach, Amy Webb-Zamora*

SPEECH-LANGUAGE PATHOLOGY AUDITS:

Defer Holly Huber, Frances Meenach, Sarah Katherine Clark to January meeting.

SPEECH- LANGUAGE PATHOLOGY ASSISTANT INTERIM: *None*

SPEECH- LANGUAGE PATHOLOGY ASSISTANT: *None*

AUDIOLOGY: *NONE*

CHANGE IN SUPERVISION AND/OR PPE: *Amy Slone, Allison Jackson, Latisba Yates*

REINSTATEMENTS: *None*

EXTENSIONS: *Kari Osborne - Deferred*

CONTINUING EDUCATION: Approval of all CE's submitted. The approved number of hours will be posted on website.

Travel and Per Diem

A motion was made by Anne Olson and seconded by Bettyruth Bruington to approve payment of travel expenses and per diem compensation to eligible members in attendance at today's meeting. The motion carried.

Adjournment

Meeting was adjourned by Victoria Graff.

Respectfully Submitted,

Marcia Egbert